

Jewish Renaissance Foundation

Job Description

<u>Job Title:</u>	Nurse Practitioner
<u>Status:</u>	Part-time/Per Diem
<u>FLSA:</u>	Hourly/Exempt
<u>Department:</u>	Health Services
<u>Location:</u>	JRF Community Health Center, Edison, NJ
<u>Reports To:</u>	Chief Medical Officer
<u>Rate of Pay:</u>	\$45-\$55/hour

Who We Are:

Established in 1996, the Jewish Renaissance Foundation (JRF) is a nonprofit organization that currently serves more than 6,000 people in Middlesex County each year. On August 11th 2015, the JRF was awarded a grant to open up a Federally Qualified Health Center (FQHC) and provide comprehensive, high quality primary and preventative healthcare services to the uninsured and medically underserved residents of the Township of Edison and neighboring communities. As a result, we have been bestowed the unique position to meet the increasing demand for primary and preventative care to these residents by providing adult & family medicine, gynecology, pediatrics, dentistry and mental health/substance abuse services in an ambulatory care setting.

Job Summary:

The JRF Community Health Center has an immediate need for a Family Nurse Practitioner to join our mission of providing direct patient services by delivering quality healthcare in an ambulatory care setting, including adult medicine, GYN services and pediatric services. Considerable independent medical judgment is required to determine the appropriate procedure within scope of practice. The NP requires an advanced level of competency through additional education or training as well as a New Jersey Licensure and prescriptive privileges. Work is performed under the general supervision of the Chief Medical Officer who reviews work routinely. The Nurse Practitioner is an integral part of the care team, provides team based care to patients, and their families while ensuring optimal health outcomes. ***Rate to be determined based on years of experience.***

Responsibilities:

- In collaboration with the CMO, to provide complete, comprehensive, family-oriented outpatient care for patients throughout the life cycle, including health examinations and treatment of medical conditions, to include follow-up, in an in-person ambulatory care setting and/or via telehealth.
- Interview patients to obtain medical history, to evaluate and treat patients in accordance with health center policies and procedures to ensure top quality treatment and service
- Participate in incentive programs such as Medicaid Interoperability, PCMH, and MIPS.
- To manage acute and chronic illness, develop a plan of care, and coordinate care.
- Make appropriate referrals and coordinate with both internal services of the clinic and/or external agencies for additional services required in collaboration with the medical director.
- Collaborate with all other Physicians, Licensed Clinical Social Worker's, Nurse Practitioners, Assistants and/or any certified health care professionals who provide care to the facility's patients.
- Perform minor procedures such as injections, immunizations, suturing and wound care, if necessary.
- Stabilize sprains and fractures; Order Physical Therapy and referrals to specialists
- Order and interpret diagnostic laboratory tests.
- Maintain thorough and accurate records via Electronic Medical Records, (EMR) system.
- Provide clear written and verbal communications to patient and staff.
- Adhere to the highest standards of medical practice, ethics, and professionalism at all times.
- Educate and guide patients on preventive care, disease prevention and healthy lifestyle habits
- Stays and works beyond scheduled shift if needed to meet staffing requirements and needs of patients.
- Complies with applicable legal requirements, standards, policies and procedures including, but not limited to, those pertaining to Compliance, Standard/Code of Conduct, False Claims Act and HIPAA.
- Participates in required orientation and training programs.
- Performs other related duties as assigned or requested.

Qualifications/Requirements:

- Licensed Family Nurse Practitioner
- Current New Jersey Licensure, CDS and DEA required.
- Master's Degree in Nursing required
- Minimum of two (2) years clinical experience, preferably in a public health or community clinic setting providing primary family care to patients of all ages.
- BLS or ACLS certified
- Working knowledge of EMR Record systems, eClinical Works preferred.
- Proficient computer knowledge in Microsoft Office (Outlook, Word, Excel, and Power Point)
- Ability to work independently and make considerable medical judgment to determine the appropriate procedure within scope of practice.
- Ability to interact effectively and professionally with persons from diverse cultural, socioeconomic, education, racial, religious, ethnic and professional backgrounds
- Demonstrated clinical, communication, interpersonal, and organizational skills
- Demonstrated ability to problem solve using critical thinking
- Bi-lingual, English + 1 language (preferably Spanish or Hindi)
- Ability to work well with others